

Research on the Influence of Library Book Layout on Readers' Borrowing Rate

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ABSTRACT. *As we all know, the library is one of the biggest sources of knowledge for many people. Besides studying in school and absorbing all aspects of knowledge, frequenting the library has become an important way for people to learn knowledge. For students, there are libraries in the school for learning, and for adults who have already entered the society, there are also many libraries in the society for them to learn what they want to gain. The long-term opening of a library is mainly affected by the borrowing rate. If the borrowing rate is too low, it will adversely affect the opening of the library. The factors that affect the library borrowing rate are various, so to improve the library borrowing rate, you need to study the factors that affect the library borrowing rate first, and then find the corresponding strategies. Based on this, this article will make a simple analysis and elaboration on the influence of library layout on readers' borrowing rate from the factors affecting the library borrowing rate, adjusting the layout of the library, and measures to improve the library borrowing rate.*

KEYWORDS: *Library; Library book layout; Readers' borrowing rate*

1. Introduction

As we all know, the existence of a library is to serve readers, so that readers can find and use a book when they need it. Although readers do not exist in the library, they are an important part of the library indispensable for the existence, if no readers go to the library to borrow books, then the existence of the library will not be of much significance. Therefore, the reader's influence on the library's borrowing rate is definitely the main factor, and then the library's bookshelf setting mode and library management mode will have a greater impact on its borrowing rate. Be aware of the factors that affect the library borrowing rate first, then analyze and find out the problems based on these factors, and take measures to improve the library borrowing rate.

2. Analysis of Factors Affecting Library Borrowing Rate

2.1 Reader

First of all, the readership of the library is the most direct factor affecting the borrowing rate. Some readers' incorrect borrowing behavior will affect the borrowing rate of the library. Many school libraries have begun to implement open borrowing. In the library, many readers took out many books at will and read them, and then randomly placed them after reading, instead of following the original location of the book, which caused serious confusion in the library. There are some books that cannot be borrowed, and some readers will put books that cannot be borrowed but want to continue reading in other types of bookshelves so that they can read them next time, but sometimes the library layout is more complicated, which will lead them to forget the exact location of the book they placed, which caused the books to be placed out of order and hardly noticed by librarians. These circumstances make it difficult for books to give full play to their maximum value, which seriously affects the book borrowing rate.

2.2 Library

Another important factor affecting the library borrowing rate is that the setting of bookshelves is not user-friendly. Generally, the bookshelves of the library are set on both sides, with six or seven floors, and the highest height is about 1.8 meters. For some readers who are not tall, they can't easily get the books on the highest level on the bookshelf, and sometimes they have difficulty getting them back after getting the books. Similarly, for some larger readers, getting the books on the bottom level of the bookshelf can be difficult. These

situations can cause readers to lose interest in borrowing books that they originally wanted to borrow. Another is that the number of popular books is not enough to meet the needs of readers, and books are also placed in the wrong place. Sometimes, once you put a book in the wrong place, it's hard to find it again.

2.3 The Quality of Management Staff

For many library managers, especially those in the circulation department, many of them think that this work is not large and technical, and that the leaders have not paid enough attention to this, which makes a lot of work, the staff lacked enthusiasm for the work and were not positive enough. Once they lose their interest in researching the spirit of the enterprise, they will not actively learn and be familiar with the rules of book placement, and they will not be able to provide timely and effective answers to readers' problems. As for the inspection of the library and the entire library, it was not carried out on time, and the returned books did not return to the original place in time, resulting in confusion in the library's collection.

3. The Principles of Library Book Layout

3.1 Reader-Friendly Principle

To improve the borrowing rate of the library, the layout of the library should be convenient for readers to find the books they need. The unreasonable height of the library's bookshelves and unclear rules will make it difficult for readers to quickly find the books they need. For example, some readers do not know enough about library knowledge, so they often encounter many difficulties when borrowing books. Although some schools will explain to new students how to borrow books in the library at the beginning of the school, some students are still unfamiliar with the borrowing rules. At this time, for reasons such as good looks, they are not willing to ask teachers and other students, which makes them very It is difficult to quickly find the books they need.

3.2 Principles of Saving Library Space

Only when the space of the library's bookshelf is used reasonably can there be more space for storing books, so the design of the library's space of the library should take full consideration of various factors, so that the space of the library can be used in the most reasonable way.

3.3 Principles of Lightening Staff Labor

In the design of the bookshelf, it is necessary to fully consider the readers and the library management staff. For example, the bookshelves of general libraries are set on both sides, with six or seven floors, and the highest height is about 1.8 meters. Many librarians don't have such a tall figure. They can't easily get the books on the highest level on the bookshelf. Sometimes after struggling to get the books, it is difficult to put them back in place. This is invisible increased the workload of staff. Therefore, we must fully consider this when designing the library.

4. Adjust the Layout of the Library to Improve the Borrowing Rate of the Library

4.1 Strengthen Library Collections

Nowadays, people are more and more aware of the importance of knowledge and there are more and more people going to the library. This has caused a shortage of books in many college collections. In this case, we should promptly report to the school leaders' specific circumstances, let school leaders pay attention, increase financial investment in the library, increase the purchase of books, and order more books according to the needs of most students, and make the books in the library more reasonable.

4.2 Open a New Library

First put the newly purchased books in the same library, and then put them on the bookshelf as quickly as possible according to the type of books. In this way, readers can easily see the new books when they enter the

library and bring readers a new vision and enjoyment mood. According to the number of books borrowed by readers, rationally arrange bookshelves and classifications, and rearrange the bookshelf layout. In addition, market economy disciplines such as foreign languages, finance, computer networks, electronic information, and other popular books should be placed more closely in the middle, and books with lower borrowing rates should be placed on lower shelves. Through such a reasonable book layout, the management of new books can be more convenient, and it is more conducive to readers to borrow and improve the overall operating efficiency of the library. In addition, in order to reduce the workload of library staff in managing books, it is necessary to calculate the collection and put the books, and reserve a suitable space.

4.3 Set Up a Common Library for Each Library

In order to achieve a higher overall library running rate, ordinary libraries will set up a bookshelf for commonly used books to store books that are more related to study and life, such as books related to English level 4 and 6, Books in small languages, art books, etc. Through this setting, readers can find books they often use on this shelf, saving a lot of time for searching for books, which can also reduce the daily workload of library administrators, improve the value of using the books and library work efficiency.

4.4 Set Up a Humanized Bookshelf

The height of the library bookshelves does not have to be so uniform. Considering the difference in height, bookshelves of different heights can be designed. For high bookshelves, appropriate steps can be designed to make it easier for readers to get books. In addition, you can place popular books with high borrowing rates in places that are easy to attract people's attention, so readers can see the latest and most popular books at a glance.

4.5 Training Staff to Improve Quality

Regular training of library-related staff. To improve the borrowing rate of the library, the library management staff must have the necessary professionalism. Therefore, relevant trainings for library-related management staff should be provided to improve their library management skills and faith is necessary.

5. Conclusion

In short, there are many factors influencing the readers' borrowing rate of library books. Among them, the layout of the library can be said to be the most important factor. A scientific and reasonable layout of the library can improve the borrowing efficiency of the readers and allow the library managers Management can be carried out more conveniently, reasonably and efficiently. Therefore, the relevant management staff of the library should carry out the layout of the library according to the specific conditions of the books and readers, so as to improve the library borrowing rate and further improve the overall operating efficiency of the library.

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